Employment Application

Use our **Employment Application** to apply for open positions with **Precision Computer**. Please complete all required sections so we can review your application as quickly as possible.

Download the Application

- **Employment Application (PDF):** Employment_application.pdf

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How to Fill It Out

Please complete the application fully and **print clearly** (or type if you're using a fillable PDF). Incomplete applications may delay processing.

You'll be asked to provide:

- **Personal Information** (name, address, phone, email, etc.)
- **Position Information** (position applying for, availability, start date, etc.)
- **Education**
- **Work History / Previous Employment**
- **References**
- **Additional Information** (as applicable)
- **Applicant Signature & Date** (required)

Important:

- If a section does not apply, write **"N/A"** rather than leaving it blank.
- Make sure you **sign and date** the application before submitting.

How to Submit Your Completed Application

Once completed and signed, submit your application using **one** of the methods below:

- **Drop off in-person - Call First** +1 (660) 951 - 3999
- **Fax:** +1 (660) 951 - 3999
- **Text:** +1 (660) 827 - 1500 **-** *(text a photo or scan of the completed form)*

- **Mail:**
  - Precision Computer
  - PO BOX 560
  - Sedalia, MO 65302
- **Email (Least Secure Option):** support@precision-computer.com

> **Security note:** For your protection, please do not email SSN details unless you are comfortable doing so, if your email is insecure or gets compromised, your information can be at risk, we recommend only to send if you are able to securely encrypt your emails. You may submit by mail, fax or inperson instead.

Photo/Scan Tips (if sending by text/email):

- Make sure all pages are included
- Use good lighting and avoid shadows
- Ensure the text is readable before sending

Processing Time

Please allow **14 business days** to review applications after we receive them. If selected, a team member will contact you about next steps.

By submitting this application, you confirm the information provided is accurate to the best of your knowledge.

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