# Making Calls

Making a call with your phone does not require a leading 9. You can dial on-hook or offhook.
➢ To dial on-hook
1. Dial the phone number.
2. Pick up the handset, headset, or speaker.
➢ To dial off-hook
1. Pick up the handset, headset, or speaker.
2. Dial the phone number.
Calls to the US and Canada are all dialed using 10 or 11 digits. Local calls can be dialed using 7 digits.

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